



Job Description - Animal Care Facility Attendant

Job Title: Animal Care Facility Attendant	Organization: Humane Society of Mason County	Hourly: \$16.66 - \$17
Location: Belfair	Hours: Part Time	Benefits: PTO

Job Summary

The Humane Society of Mason County is seeking a dedicated and dependable individual to join our team as an Animal Care and Facility Cleaner. This role is essential to maintaining a clean, safe, and organized environment for the animals in our clinic and foster facility. The Animal Care and Facility Cleaner will perform various cleaning duties to support the smooth operation of our clinic and foster departments, contributing to the health and well-being of the animals in our care.

Essential Job Functions:

- **Sanitizing Animal Spaces:** Clean and sanitize kennels, litterboxes, and dog holding room kennels to meet our organization's high standards of hygiene.
- **Floor Maintenance:** Sweep and mop all floors throughout the facility, including clinic areas and animal holding rooms.
- **Laundry and Linens:** Collect, wash, dry, and fold linens and bedding used in animal care.
- **Instrument and Equipment Care:** Clean and sterilize surgical instruments and equipment following established protocols.
- **General Cleaning:** Assist with other cleaning tasks as needed to maintain a safe, sanitary, and welcoming environment for animals, staff, and visitors.

Knowledge, Skills and Abilities

1. Previous cleaning experience in an animal care, healthcare, or similar environment preferred.
2. Strong attention to detail and commitment to cleanliness.
3. Comfort working around animals, including handling basic animal care routines.
4. Ability to work independently, manage time effectively, and follow established cleaning protocols.
5. Physical ability to perform cleaning tasks, including lifting up to 25 pounds.

Work Environment and Schedule

The Animal Care Facility Attendant will work primarily in the afternoons, with afternoon shifts 12 PM on weekdays, totaling 18-24 hours per week across 3-4 days. Our facility houses both shelter animals and public-owned pets, creating a dynamic environment with a mix of healthy animals, sick animals, and surgery patients. The role involves exposure to animal odors, noises, and behaviors typical of an animal care facility, as well as interaction with animals at various stages of health and recovery.

In this role, you will work closely with a team of staff and dedicated volunteers who assist with animal care and facility upkeep. Collaboration with volunteers is essential to maintaining a clean, comfortable, and



supportive environment for the animals and staff. Paid time off is available as a benefit, recognizing the important contribution this position makes to our facility's daily operations.

Benefits

This part-time position includes paid time off, providing flexibility and support for our team members. The Animal Care Facility Attendant will have the opportunity to work in a collaborative, mission-driven environment with a team dedicated to the well-being of animals and the community.

How to Apply

Please submit your resume and cover letter to Katherine Johnson at president@hsmcwa.org.